

# Mail Server Features and Configuration

The new mail server gives you, the user, more control over extra e-mail features and configuration options.

In addition to a new mail server, there is a new webmail as well. We hope you like the new webmail and we will be updating it as new features are rolled out.



## ***Accessing Webmail***

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Use the following URL with your regular e-mail user name and password:

<https://webmail.sonoracomm.com>

## ***E-Mail Preferences You Can Set***

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- Name
- Password
- Vacation Message (autoresponder)
- Forwarding (to another mail account)
- Spam Filtering
- Virus Filtering
- Whitelist (good people)
- Blacklist (bad people or spammers)
- Language Preference

## ***Where to Set Your Preferences***

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This is how mail users can set their individual mail preferences. Using a web browser, browse to:

<https://www.sonoracomm.com:81/mailuser>

Log in with your regular e-mail user name and password.

## How to Set Your Preferences

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Next, we present two different ways to configure your spam filtering. Choose one or the other methods...not both.

### The Easy Way

Do this if you are in a hurry or just want 'easy'. They are really easy to set up and quite good about getting rid of junkmail.

Once logged in, click SPAM filtering on the left and set:

<b>MailScan:</b>	<input type="text" value="No"/>
<b>Antivirus:</b>	<input type="text" value="Yes"/>
<b>Spamfilter:</b>	<input type="text" value="Yes"/>
<b>Spam Strategy:</b>	<input type="text" value="discard"/>
<b>Spam Hits:</b>	<input type="text" value="5,0"/>
<hr/>	
<b>Rewrite Subject:</b>	<input type="text" value="Yes"/>
<b>Subject:</b>	<input type="text" value="***SPAM***"/>
<hr/>	
<b>Use <a href="#">URIBL</a>:</b>	<input type="text" value="Yes"/>

These settings will not allow spam into your Inbox and are unlikely to result in false-positives (falsely-filtered mail).

## Strict Filtering with More Control

If you want more accurate filtering, or if you want a quarantine to be able to check for false-positives, try these settings IN CONJUNCTION WITH a client-side filtering rule to route marked spam into a 'Junk' folder:

<b>MailScan:</b>	<input type="text" value="No"/>
<b>Antivirus:</b>	<input type="text" value="Yes"/>
<b>Spamfilter:</b>	<input type="text" value="Yes"/>
<b>Spam Strategy:</b>	<input type="text" value="accept"/>
<b>Spam Hits:</b>	<input type="text" value="4.0"/>
<hr/>	
<b>Rewrite Subject:</b>	<input type="text" value="Yes"/>
<b>Subject:</b>	<input type="text" value="***SPAM***"/>
<hr/>	
<b>Use <a href="#">URIBL</a>:</b>	<input type="text" value="Yes"/>

Don't forget to create a rule in your mail client (Outlook, Thunderbird, etc.) to route all messages marked as **\*\*\*SPAM\*\*\*** into the junk mail folder of your choice (you may have to create one). This gives you the benefit of more-strict spam filtering (lower 'Spam Hits' required = more strict) as well as a quarantine where you can check for falsely-filtered mail.

## Creating a Client-Side Filter Rule - Outlook 2003

Tools ► Rules and Alerts ► New Rule ► Start From a Blank Rule ►  
Check Messages When They Arrive ► Next  
with Specific Words in the Subject ► Specific Words ►  
\*\*\*SPAM\*\*\* ► Add ► OK ► Next to a Folder ►  
move to specified folder ► Junk E-mail ► Next ► Finish ►  
Run Rules Now ► Finish

Creating client-side rules varies from mail client to mail client (and even within Outlook 2003!), but they are usually similar in their setup and operation.